Global Partnerships- Faculty Travel Grant Competition
Call for Proposals 2014 Round Two
September, 2014

The Office of International Affairs (OIA) invites applications to Round Two of its 2014 Global Partnerships- Faculty Travel Grant Competition, whose goal is to deepen the University of Maryland’s existing international connections. Funds will support one faculty member to travel to one or more existing UMD international partner institutions to develop new collaborative projects and programs, or to improve the implementation of existing projects. Awards will be up to $5,000 per project, which may be applied to transportation, accommodations, food, and other travel-related expenses. The applicant’s department, college or school is required to supply an additional 20% of the amount of the grant request.

OIA will issue two calls for proposals annually, with up to four grants awarded each round.

Applicant eligibility
All full-time UMD faculty and researchers are eligible to apply to this program, regardless of tenure status.

Partner institution eligibility
For this Call, an “international partner institution” is an existing international partner, defined by a signed Memorandum of Understanding (MOU) with UMD. To identify potential partners, or to check the status of particular partnerships, please browse the Global UMD database of international agreements.

We especially encourage applicants to consider involving one of the member institutions of Universitas 21, a consortium of 27 leading research universities around the world, of which UMD is now a member.

Duration of the grant
Funds from the grant must be utilized within nine months from the date of the award announcement.

Expected outcomes
Expected outcomes include (but are not limited to) the enhancement or development of:
- collaborative research projects
- undergraduate or graduate student exchange programs
- courses jointly taught via digital technologies
- faculty conferences, symposia, workshops, etc.
- joint academic programs

Preference will be given to collaborative activities that have not previously been funded.

PLEASE NOTE: Travel for the sole purpose of attending/speaking at a scholarly conference is not eligible for funding under this grant program.

Application Procedures
Please submit your complete application for 2014 Round Two by email to Dr. Joseph Scholten in the Office of International Affairs by Tuesday, October 28, 2014.

Your complete application will include:

1. Project application form (see Appendix 1)
2. Invitation/ letter of support from an appropriate authority at the host institution(s). Email messages are acceptable.
3. Letter of support from the applicant’s department head (or equivalent). The letter of support should include the name of the applicant and title of the project, an acknowledgement of the amount requested and any guarantee of financial contribution from the department, if applicable. Email messages are acceptable.
4. If not included in the departmental/unit letter of support, a guarantee of matching funds from their source. Email messages are acceptable.

A committee composed of UMD faculty and professional staff will evaluate applications.

Conditions
Grantees must accept the award within two weeks of the award announcement, and attend an orientation session, to be organized by OIA. Funds are to be used to cover transportation, accommodations, food, and other travel-related expenses. Grantees must complete the project within nine months of receiving the grant. Any unused funds revert to OIA.

Reporting
Successful applicants will submit a final report within one month of the completion of activities under the grant. This report will include:

- summary of the project activities
- project outcomes
- project follow-up actions, including timetable and assessment
Reports will be submitted electronically, and will be published on the OIA website.

**Timeline**

<table>
<thead>
<tr>
<th>Year</th>
<th>Round</th>
<th>Call for Proposals Published</th>
<th>Application deadline</th>
<th>Awards announced</th>
<th>Grant start date</th>
<th>Grant end date</th>
<th>Final report deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014</td>
<td>Round 2</td>
<td>09/29/14</td>
<td>10/28/14</td>
<td>11/11/14</td>
<td>12/01/14</td>
<td>09/01/15</td>
<td>within one month of completion</td>
</tr>
<tr>
<td>2015</td>
<td>Round 1</td>
<td>02/02/15</td>
<td>03/17/15</td>
<td>04/01/15</td>
<td>05/01/15</td>
<td>02/01/16</td>
<td>within one month of completion</td>
</tr>
</tbody>
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**Additional information**

Please address all questions related to this Call to [Dr. Joseph Scholten](mailto:Dr.Joseph.Scholten) in the Office of International Affairs.
Appendix 1: Project application form

A. Applicant information

A.1. Name
A.2. Title
A.3. Department
A.4. E-mail
A.5. Phone

B. Partner institution information

B.1. Institution name
B.2. Department name
B.3. Country
B.4. City
B.5. Host’s name and e-mail address

B.6. Previous collaboration (Please provide the details of the department’s or applicant’s previous collaboration with this institution, if any.)

Note: If your project involves more than one partner institution, please copy, paste and fill in the section B of this form for each of the institutions involved.
C. Project information *(Maximum three pages, Times New Roman font, 11 pt, single space. Please complete sections C.1. to C.10.)*

C.1. Project title
C.2. Objectives
C.3. Justification
C.4. Description of project activities
C.5. Timetable
C.6. Expected immediate outcomes
C.7. Beneficiaries (direct and indirect, institutional and individual)
C.8. Budget
C.9. Sustainability over time
C.10. Follow-up activities, including plans for dissemination of results

D. Application checklist

D.1. Application date: _______________

*Please check as appropriate:*

D.2. □ An invitation/letter of support from the host institution is included with this application.

D.3. □ A letter of support from the applicant’s UMD department head or equivalent is included with this application.

D.4. □ The applicant acknowledges the award terms, conditions and restrictions as stated in the application guidelines.