



Public Administration Training Program Sample
公共管理培训项目样本

Day 1 Sunday	
	The Group arrives in the United States 团员抵达美国
Day 2 Monday	
<i>9:30am-9:45am</i>	Welcome and Program Orientation 欢迎仪式及开学典礼 Lecture: American Federal System and Separation of Powers 专家讲座：美国联邦制及三权分立
<i>12:00pm-1:00pm</i>	Welcome Lunch 欢迎午餐
<i>1:30pm-4:00pm</i>	Lecture: Political Party Operation 专家讲座：美国政党运作
Day 3 Tuesday	
<i>9:30am-12:00pm</i>	Lecture: Public Employee Merit System, Performance Appraisal, Promotion and Demotion 专家讲座：联邦公务员奖惩制度，晋升及贬职机制
<i>1:30pm-4:00pm</i>	Lecture: Public Employee Pension System and Benefits 专家讲座：公务员的退休金体系及福利制度



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Day 4 Wednesday	
<i>9:30am-12:00pm</i>	Lecture: U.S. Social Insurance and Human Services 专家讲座：美国社会保障与人类服务
<i>1:30pm-4:00pm</i>	Lecture: Government Public Relations and Crisis Management 专家讲座：政府公共关系和危机管理
Day 5 Thursday	
<i>9:30am-12:00pm</i>	Lecture: U.S. State and Local Government taxation and budget management 专家讲座：美国州与地方政府税收及预算管理
<i>1:30pm-4:00pm</i>	Lecture: U.S. State and Local Government Auditing, and Public Spending Cost-Benefit Analysis 专家讲座：美国州与地方政府审计及公共支出效益评估
Day 6 Friday	
<i>9:30am-12:00pm</i>	Professional Visit: State of Maryland Governor's StateStat Office on Government performance information analysis, use and publication; Transportation meeting 公务访问：马里兰州政府信息服务中心，了解公共信息收集、分析与公布
<i>1:30pm-4:00pm</i>	Professional visit: Maryland General Assembly (legislature) for a briefing on the structure and functions of the legislature and a tour of Maryland Capitol building. 公务访问：马里兰州议会，了解立法机构的结构和功能，立法信息及立法程序公开制度



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Saturday	
<i>Full day</i>	Weekend Break/Individual Research 周末休息/个人研修
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Day 6 Monday	
<i>9:30am-12:00pm</i>	Professional Visit: Maryland Department of Housing and Community Development, on Maryland housing Policies and Programs 公务访问：马里兰州住房与社区发展部，了解研讨马里兰州住房与社区项目，政策以及案例学习
<i>1:30pm-4:00pm</i>	Professional Visits: Maryland Emergency Management Agency on large-scale emergency management 公务访问：马里兰州应急管理署，了解马里兰州与地方政府在自然灾害及大规模紧急事件中的分工与合作，并参观应急管理中心
Day 7 Tuesday	
<i>9:30am-12:00pm</i>	Professional visit: Maryland Public Service Commission on the regulatory functions, including pricing, of public service in Maryland 公务访问：马里兰州公用事业委员会，了解马里兰州公用事业委员会在公共服务价格管理上的监管职能
<i>1:30pm-4:00pm</i>	Professional visit: National Capital Planning Commission 公务访问：首都规划委员会，了解华盛顿地区综合规划及联邦、州和地方政府在区域规划中的分工与合作



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Day 8 Wednesday	
<i>9:30am-12:00pm</i>	Lecture: U.S. Independent Sector (NGOs): functions and roles in U.S. society and economy 专家讲座：美国的非政府机构：主要功能以及他们在美国社会和经济中扮演的角色
<i>1:30pm-4:00pm</i>	Lecture: E-Government 专家讲座：电子政务
Day 9 Thursday	
<i>9:30am-12:00pm</i>	Professional Visit Department of Human Services 公务访问：华盛顿民政局，了解市政府对社会救助机构的规范体系与管理模式
<i>1:30pm-4:00pm</i>	Professional Visit: Greenbelt City Community Center and Walking Tour to Greenbelt Museum, Walking Tour at Greenbelt Museum and Greenbelt Community Center 公务访问：格林贝特市社区中心，了解美国社区的基础设施及居民活动特点，社务服务机构的种类及主要服务职能，并且学习相关案例。
Day 10 Friday	
<i>9:30am-11:30am</i>	Roundtable Discussion: Social Governance and Civil Society 研讨会：美国的社会治理与公民社会
<i>12:00pm- 1:00pm</i>	Farewell Lunch 欢送午宴
<i>1:30pm-4:00pm</i>	Graduation Ceremony 结业典礼