You have arrived...

ISSSS IMMIGRATION SESSION

Welcome, new international students!
We’re glad you’re here!
Today’s Agenda

- Welcome & Intro to ISSS!
- New Student Checklist
- Immigration Survival Guide: F-1 Visa Regulations
- Documents Check-In Tutorial
In 2014, International Terps came to UMD from 135 countries!
We look forward to meeting you!

- **Fall 2014 Total Enrollment at UMD: 37,610**
  - Undergraduate: 27,056
  - Graduate: 10,664

- **Fall 2014 International Students at UMD: 5,138* (13.5% of population)**
  - International Undergraduate: 991
  - International Graduate Students: 3,278
*includes MEI students and former students on academic/practical training

- **Top countries of citizenship:**
  - China: 48%
  - India: 17%
  - South Korea: 5%
  - Taiwan: 3%
  - Iran: 2%
Who are we?
We’ve been in your shoes

ISSS Staff have studied, worked, or lived in 25 countries.
We are here for you

Advocates

• Issue and update your immigration documents
• Ensure you received the correct immigration status (and if not, advise how you resolve it)
• Provide immigration advising to help you understand how to maintain your legal status while at UMD
• Help you problem-solve if you encounter immigration issues
• Facilitate legal permission to engage in internships and employment
We are here to help you

Bridges

- Offer workshops and trips so you get to know UMD and local culture
- Provide resources to help you navigate local area and get settled (driver’s license, housing, social security, etc.)
- Connect you to other campus units/services if you need personal or academic support
ISSS Office

- **Location:** 3109 Susquehanna Hall 3rd Floor
- **General Office Hours:** 8:30am-4:30pm, Monday-Friday
- **Website:** [www.isss.umd.edu](http://www.isss.umd.edu)
How to find us on a map

McKeldin Library & UMD Mall

South Campus Dining

Van Munching Hall

Knox Road
We hope to hear from you
How to reach us...

**301-314-4770**
Leave your UID and phone number if you leave a message!

**Online Chat at isss.umd.edu**
10:30-12:30
Monday – Friday

Appointment with an Advisor*:
- 9am–12:30pm Monday – Thursday
- or 9am-12:30pm & 1:30–4pm on Friday
*Must be made at least 1 day in advance

Walk-in Advising (no appointment needed):
- 1:30-4pm Monday – Thursday
Get Important Announcements

- Immigration updates
- Office closings
- Trips to DC
- Workshops

ISSS News
(via email)

@UMD_ISSS

umdinternationalservices
No time to visit ISSS?

Find the answers to your questions at isss.umd.edu
Click “Students”

Click “Newly Admitted”

issss.umd.edu
You will arrive at **New Student Central**

**“To Do List”**

- tasks for all new new students
- links for each step

And many more topics to help your transition...
Later in your studies, “Continuing Student” webpages will be useful.

Click “Students”

Click “Continuing”

issu.umd.edu
Helpful Links Page
- Driver’s License
- Taxes
- And more...

sss.umd.edu
Introducing iTerp!

A new system to improve our services to YOU

As ISSS goes paperless, more student requests will be made through your iTerp portal.

Emails from iterp_issss@umd.edu are important!
ISSS Orientation Lunch, American Culture 101 session & Services Fair - Thursday, August 27

Student groups on campus - http://orgsync.umd.edu/

International Spouses Organization - Meet Aug 26
- spouses.umd@gmail.com
- Isss.umd.edu -> Students -> Spouses/Partners/Children

ISSS Excursions to local area
- DC Trip Friday August 28
New Student “To Do List”

Important things to do before classes start…
1. Most important…

Complete iTerp Documents Check-in to get your F-1 record activated in SEVIS

- Electronic process to submit copies of your current immigration documents and report local address to ISSS
- Complete at iTerp (https://iterp.umd.edu)
- How many have done this step so far?
Why do we do Documents Check-In?

As your F-1 sponsor, ISSS issued you an I-20 to enter the US for studies at UMD.

• We are required to send a report to the US government that you arrived to UMD.

• **A local US address must be added to your SEVIS record** to confirm your arrival.

• ISSS must also **confirm you hold the right immigration status (F-1)** by checking your documents.
What is SEVIS?

**SEVIS** is the U.S. government database that tracks all F-1 and J-1 student information:

- It is where your Immigration record is stored and updated.
- ISSS will report your arrival in the SEVIS system.
- Your SEVIS record status will then be changed from “Initial” to “Active” status.
Deadline for Documents Check-In:

ISSS has to activate your record within **30 days after the I-20 start date.**

Failure to “Check-In” will result in termination of your F-1 status, so do not forget!
Documents Check Tutorial

• For those who have not yet completed iTerp Documents Check-In:
  – More info and step-by-step instructions on how to do this will be given at the end of the presentation
  – Do it along with us! ISSS advisors available to answer questions and do it with you as needed
After completing iTerp Check-In...

• ...an ISSS Advisor will review your submission.

• Once everything is complete, you will receive an email that your F-1 record has been “activated” in SEVIS.

• ISSS will notify you if anything is missing or incorrect and explain how to resolve it.
Back to the New Student To Do List...
2. Attend ISSS Orientation Week!

- Most events August 24-28 –
  - Schedules available at isss.umd.edu, at Welcome Desk, or in ISSS Office
  - Register at iTerp

**TIP:** If a session was full and you could not register, show up anyway! We can often accommodate you.

- Orientation Week events include…
Informational Sessions to help your transition, such as:

- Local Transportation
- American Culture
- Resources for Academic Success
- Finding On-Campus Employment
- Healthcare and Insurance
Have fun events!
Meet new people

Aug 28: Trip to DC
Aug 26: IKEA Trip
Aug 24 & 25: Lunch Meet-ups
Aug 27: Welcome Reception
“Continuing Orientation” Program

- Every two weeks during the semester, Friday afternoons in Susquehanna 1120
- Watch your email for the program schedule
- Each week explore and have conversation around a different topic:
3. Register for Classes

Grad Students:

- Check in with your department
- If you are a TA or RA, sign up for payroll and bring your:
  - I-20
  - I-94
  - Passport

Undergrad Students:

- Register for classes with academic advisor during New Student Orientation
  - Don’t forget, this event is not run by ISSS and you must register at orientation.umd.edu
  - Transfer students may have attended an earlier orientation
4. Get your UMD ID Card

- Mitchell Building 1st floor
  (You must register for classes first!)

[Images of Mitchell Building and UMD ID Card]
5. Submit Immunization Form to UMD Health Center

- **All new students must submit the Immunization Form!**
  - See isss.umd.edu, “New Student Central” if you need a copy

- **Submit at Health Center BEFORE AUGUST 28**
  - Deliver your form and any associated medical records
  - If you are missing any immunizations, you can make an appointment to receive these from the Health Center.

- **NOTE! Students who do not submit the form will receive a Registration Block for next semester.**
5. When/Where to Submit Immunization Form

- **Health Center**, across street from Stamp

- **When:**
  - **Before August 24:**
    - Any Monday, Tuesday, Thursday, or Friday (exception, not August 19-20)
    - 8:30-11:30 am or 1:30-3:00pm
  - **Monday or Tuesday, August 24 and 25:**
    - 12:00-12:30pm or 1:30-3:00pm
  - **Wednesday, August 26:** 9:00-11:00am
6. Get Health Insurance

- **Required for all Undergraduate students** (Freshmen and Transfer)
- **Highly recommended for Graduate Students**

- **Health Center and SHIP insurance**
  - Undergraduates will be automatically enrolled if they have not filled out a waiver – billed to your student account

- **Confused by Insurance?** Attend the ISSS Orientation Week session, “Understanding US Health Care” August 27!
7. Assistantships and Social Security

- Who has an assistantship or on-campus job at UMD?

- **If you will apply for an SSN:**
  - Visit [issu.umd.edu](http://issu.umd.edu) -> “Letters”
  - **Obtain an SSN letter** from ISSS
    - Request letter (online) after you have completed iTerp Documents Check-In
    - Bring offer letter to ISSS when you collect SSN letter

- **You should not apply for the SSN for at least 10 days following approval of iTerp Check-In!**

- **Workshop on Social Security Number Process**
  - September 4, 3:00-4:30 PM, 1120 Susquehanna Hall
  - Register at iTerp
8. Open a Bank Account

How to apply:

– Bring your passport, I-94 record, & I-20
– You do not need a social security number to apply

Nearby options:

• **Capital One** - On-campus in Stamp Student Union
• **Bank of America** - Located on Baltimore Ave, South of campus; many locations in US
• **SECU** - Branch located on Baltimore Ave, North of campus, in The View apartment building
  – ATM in the Stamp Student Union
9. Purchase Parking Permit for your Car

**Department of Transportation Services (DOTS)**

- The DOTS office is located in the Regents Drive Garage, Building 202.
  - [http://www.transportation.umd.edu/student.html](http://www.transportation.umd.edu/student.html)

- You will need to set up your **Directory ID** and password before you apply.

- You may receive a fine if you park without a pass!

- **Need a MD Driver’s License?**
  
  Attend the **workshop** on how to apply Sept. 4 (register@ iTerp)
10. Secure Housing (Off-Campus)

- Visit the **Office of Off-Campus Housing** for apartment listings, roommate listings, and other housing resources
  - och.umd.edu
  - 0232 Stamp Student Union
  - Off-campus housing resources
  - Lease issues
  - Tenants’ legal rights

- Watch the **ISSS Webinar** on how to find off-campus housing
11. Learn to Navigate Campus

- **Paper maps** are located in the Stamp Union

- **Helpful apps** for your smartphone:
  - For directions to buildings on campus
    - Visit UMD
    - Campus Map App [http://www.getcampusmaps.com](http://www.getcampusmaps.com)
    - TerpNav
  - Find bus routes near where you’re located or see when the next bus is coming
    - iNext Bus
Immigration Survival Guide

Staying Legal:
Regulations that impact
F-1 Student Visa Holders
Immigration Issues at a Glance

• What are F-1 students?
• Get to know your important immigration forms
• How to maintain your status
• Traveling Outside the United States
What are F-1 students?

- Non-immigrants who pursue a full course of study to obtain a specific educational objective (Bachelors, Masters, PhD)
- Registered in SEVIS (Student & Exchange Visitor Information System)
- “Non-immigrant” = Expected to return to home country after achievement of academic objective
Important Immigration Forms

- Form I-20
- Passport
- Visa
- I-94 entry record
Form I-20 Close-up

Personal Information:
- **Family Name/Short Name:** Smith
- **First (given) Name:** John
- **Country of birth:** China
- **Date of birth (month/day/year):** 02/08/1979
- **Country of citizenship:** China

School Information:
- **School Name:** University of Maryland
- **School Address:** 3116 Mitchell Building, College Park, MD 20742
- **School Code:** BAL214P00061000
- **Approval date:** 01/10/2003

Student Visa Information:
- **Date of Visa Issue:** MAR 8 2007
- **Visa Issuing Post:** Ottawa
- **Date Visa Issued:** 3/22/2007

SEVIS ID:
- **SEVIS ID:** N0000123456

Level of Education:
- **Level of education the student is pursuing or will pursue in the United States:** Doctorate

Mean of Support:
- **Type of funds:** Fellowship
- **Funds from this school:** $22,285.00
- **Funds from another source:** $0.00

Costs:
- **Tuition and fees:** $7,040.00
- **Living expenses:** $9,700.00
- **Expenses of dependents(s):** $2,000.00
- **Other (specify) books/insurance:** $1,450.00
- **Total:** $18,490.00

Remarks:
- **Remarks:** UID# 102345678

Certification:
- **School Certification:** I certify under penalty of perjury that all information provided above in items 1 through 9 was completed before I signed this form and is true and correct; I executed this form in the United States after review and evaluation in the United States by me or other officials of the school of the student's application, transcripts, or other records of courses taken and proof of financial responsibility, which were received at the school prior to the execution of this form. The school has determined that the student meets all standards for admission to the school. The student is not in default on a previous I-20 certificate.
Form I-20 Close-up

3. This certificate is issued to the student named above for:
   Transfer Pending From: Montgomery College

4. Level of education the student is pursuing or will pursue in the United States:
   BACHELOR'S

5. The student named above has been accepted for a full course of study at this
   school, majoring in Accounting
   The student is expected to report to the school no later than 07/23/2003
   and complete studies not later than 07/23/2006
   The normal length of study is 36 months.

6. English proficiency:
   This school requires English proficiency.
   The student has the required English proficiency.

7. This school estimates the student’s average costs for an academic term of
   12 (up to 12) months to be:
   a. Tuition and fees $14,434.00
   b. Living expenses $9,700.00
   c. Expenses of dependents (0 ) $0.00
   d. Other (specify): books/insurance $1,400.00
   Total $25,534.00

10. School Certification: I certify under penalty of perjury that all information provided
    and is true and correct; I executed this form in the United States after review
    of the student’s application, transcripts, or other records of courses taken and
    prior to execution of this form; the school has determined that the above named student
    will be required to pursue a full course of study as defined by 8 CFR 214.2(f)
    in order to issue this form.

   Lorraine Krusa
   Name of School Official
   Elizabeth’s Advisor
   Signature of Designated School Official
   Title

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Education level

Field of study

Date by which you must report to UMD

I-20 Expiration Date – Date by which you are expected to complete your degree program.

Do not let this expire if you need more time to graduate!
The I-20 form was recently updated

Everyone will be receiving an updated copy of their I-20 from ISSS within the next year.
New Form 1-20 Close-up

| **Education level** | **Field of study** | **Date by which you must report to UMD** | **I-20 Expiration Date** – Date by which you are expected to complete your degree program.

Do not let this expire if you need more time to graduate! |
Passport

- Most passports should always be valid 6 months into the future.
- Some countries have an agreement with the US that allows their citizens to enter and exit up until the actual expiration date.
- It is possible to renew your passport in the US at your embassy in DC.
INTERNATIONAL STUDENT & SCHOLAR SERVICES

Name on the Machine Readable Zone primarily populates:
- The Automated I94 record
- The information that flows to SAVE

SAVE is the system that is accessed by
- Motor Vehicle Administration
- Social Security
“Visa” vs. “Status”

• The terms visa and status are two different concepts we will clarify:
  – A “visa” is the physical stamp in your passport.
    • It may expire during your studies in the US and this will not negatively affect your F-1 status.

If your visa expires and you leave the US, you will need to renew your visa before trying to re-enter the US to continue your studies.
“Visa” vs. “Status”

- “Status” is a state of being. It is intangible.
  - Although you may have correct documents, you can lose your “status” if you do not follow F-1 immigration regulations.

- Steps to maintain your F-1 status will be given shortly!
I-94 Record (Admission Record)

- Your I-94 record is a record of your entrance into the United States.
- You have a new I-94 record assigned to you each time you enter the US.

Why is it important?
- The I-94 is proof of your legal entry in a specific immigration status, and defines how long you can remain in the US.
- Needed to apply for immigration or public benefits like Social Security/Driver’s License.
I-94 Record: Electronic Record

If you entered the US by air or sea after April 30, 2013, your I-94 will be electronic.

To get your I-94:
• Go to www.cbp.gov/i94
• Enter your information, then click “Submit”
After each trip, check your I-94 for accuracy

- I-94 #
- Check “Admit Until Date”: It should say D/S
- Check “Class of Admission”: It should say F-1
- Save this page for iTerp Check-In
Does Anyone Have a Hard Copy of the I-94?

- You may have been issued a white paper I-94 card in your passport if you:
  - Entered the United States by land
  - Entered the United States the last time before April 30, 2013

- Hard copy I-94 records should always be surrendered at the airport on the day you depart the United States.
**I-94 record: Hard copy**

- **I-94 departure/arrival number**
- **Port-of-entry code**

- Date you entered US
- Status you were given
- How long you have the status
**D/S = “Duration of Status”**

It means that, as long as you maintain your status, you are permitted to remain in the United States for the duration of your F-1 program.

**SPECIFICALLY, you may remain in the US until:**

- The **I-20 program completion date** (item 5)
  - OR The **last day of class of your final semester** (whichever date is earlier)

- **PLUS a 60-Day “grace period”** – time after your program to plan your departure, travel domestically, change immigration status, or transfer to a new school.
Traveling Outside the US?

- Valid Passport
- Valid US Visa
- Valid I-20 with valid travel signature
- Any previous I-20s?
- Proof of Finances
  - Also Recommended:
  - Enrollment Proof
  - Transcripts
  - See isss.umd.edu, “Travel Abroad”

Avoid travel problems:
Don’t forget your documents for re-entry!
What is the “Travel Signature”?

- Check the I-20, bottom of page 3
- ISSS has signed in this area to authorize your travel abroad.
- **The signature is valid for one year.**
  - For any travel abroad, you must reenter the US before the signature expires.
  - Otherwise you should obtain a **new signature** before you travel outside the U.S.
  - This is checked by Customs at the airport - **DO NOT TRAVEL WITHOUT A VALID TRAVEL SIGNATURE**
How to request a new Travel Signature:

1. Complete “Travel Signature Request Form” available in the ISSS office and online.
2. Leave your I-20 and Form at ISSS Main Office
   - 1 day processing time
How to Maintain F-1 Status

- Keep your immigration documents valid
- Register in a full course of study, stay registered, and make academic progress
- Follow employment rules
- Report address and documents check-in in iTerp on arrival and update address changes in Testudo within 10 days
Maintaining F-1 Status:

#1

Keep your documents valid
Do you remember what the valid documents are??

- Passport
  - valid for at least 6 months
- I-20
  - should always hold correct information
  - should not expire during your studies
- I-94 record
  - with F-1 and D/S notations
- Visa
  - can be expired while you remain in the US, but
  - must be renewed if you will travel abroad and attempt to re-enter the US
Maintaining F-1 Status: #2

Register Full-time and Stay Registered Full-Time (fall and spring semesters)
What is considered “Full-time”?  

- **Undergraduates**: 12 credits/semester  
- **Graduates**: 48 units***/semester  
  **not a specific number of courses or credits**  
  - MS/MBA Business students must be in at least two courses every A,B,C,D “quarter” term  
- Skipping a term is not permitted  
- **AUDITED courses do not count**  
- **Only 1 ONLINE course can count**
# How to Calculate Units

**Grad Students Only**

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Graduate Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>000 – 399</td>
<td>2 units/credit hour</td>
</tr>
<tr>
<td>400 – 499</td>
<td>4 units/credit hour</td>
</tr>
<tr>
<td>500 – 599</td>
<td>5 units/credit hour</td>
</tr>
<tr>
<td>600 – 897</td>
<td>6 units/credit hour</td>
</tr>
<tr>
<td>799 (master research)</td>
<td>12 units/credit hour</td>
</tr>
<tr>
<td>898 (pre-candidacy)</td>
<td>18 units/credit hour</td>
</tr>
<tr>
<td>899 (Ph.D. research)</td>
<td>18 units/credit hour</td>
</tr>
<tr>
<td>20-hour per week assistantship (GA/TA/RA)</td>
<td>24 units</td>
</tr>
<tr>
<td>10-hour per week assistantship</td>
<td>12 units</td>
</tr>
</tbody>
</table>
Example 1: Calculating Units

ENEE440/Microprocessors (3 cr.) = 12 un.
ENEE600/Solid State Elec. (3 cr.) = 18 un.
ENEE663/System Theory (3 cr.) = 18 un.

Total units = 48 un.

✓ This student is Full-time
Example 2: Less than 48 Units

ENEE440/Microprocessors (3 cr.) 12 un.
ENEE474/Power Systems (3 cr.) 12 un.
ENEE663/System Theory (3 cr.) 18 un.

Total units = 42 un.

Enrolled for 9 credits but NOT full-time
- will lose F-1 status without additional course registration
Example 3: Auditing

ENEE440/Microprocessors (3 cr.) = 12 un.
ENEE600/Solid State Elec. (3 cr.) = 18 un.
ENEE663/System Theory (3 cr.) – taken for audit = 0 un.

Total = 30 units, NOT Full-time
– will lose F-1 status without additional course registration
If you plan to drop or audit a course...

• Make sure it will not take you below the full-time course load – you will lose your immigration status!

• When in doubt, come to ISSS and ask us!
Maintaining F-1 Status: #3

Make normal academic progress toward degree objective
Make academic progress

This means...

Maintain minimum GPA requirements to be “in good academic standing”:

- **Graduates**: 3.0 (B or higher)
- **Undergraduates**: 2.0
Making academic progress (continued)

• When you complete all degree requirements, ISSS must complete your I-20 in SEVIS at the end of that semester.

• Note: This applies, even if you plan to attend graduation in a future semester.
Maintaining F-1 Status: #4

Follow employment rules
On-campus employment rules

- 20 hours per week during fall/spring semesters
- Unlimited hours during summer/winter breaks
- No special authorization from ISSS or the government required
Off-campus employment rules

• **Work authorization is always required** from ISSS or government
  • even for unpaid internships.

• **Hours:** Typically 20 hours/week in fall/spring semester; unlimited in summer/winter

• **Workshop:** F-1 Employment Options Overview
  September 18, 3:00-4:30
  1120 Susquehanna
  Register at iTerp
Click “Continuing,” “Employment”

- rent an apartment
- open a utility account (e.g. electricity, gas)
- set up a cell phone account
- register your children for school
- conduct business with other financial institutions
- Receive a driver’s license

If a business representative or service provider asks you for a Social Security number, simply inform him/her that you are an international student and do not have a Social Security Card.

However, as a nonimmigrant in the U.S., you will need a Social Security number if you wish to work. A Social Security card is not proof of work eligibility; you will need to have a Social Security number in order to work in the U.S.
Maintaining F-1 Status: #5

Report your US address in iTerp and Testudo. Keep address updated in Testudo.
Keep address updated at testudo.umd.edu

- Report your address initially at iTerp Documents Check-In

- Later, keep address updated in TESTUDO
  - F-1 regulations require you to update your address within 10 days of any change
  - The address is included in ISSS’s SEVIS reports
Correct US Address Format

- First line: Street # (Building # and Street)
- Second line: Apartment, suite, or room #
- Be sure to get the zip code (post code) right. Check it at US Postal Service (google “find zip code USPS” and enter street address to check)
How to update your address:
From testudo.umd.edu
Click “Change Address/Email”
NEXT, Log in with your Directory ID

[Login page for the University of Maryland with fields for Directory ID or UID and Directory Password, along with a login button.]
Update your US address in “Local Address” field

- Your **permanent address** should be a foreign address in your home country.
- Your **local address** should be in the US!
- Phone number
Click on "Changes made - Update Address"
In Summary…

Essential Steps to Staying in Legal F-1 Status:

• Keep your documents valid
• Don’t drop below a full-time course load
• Don’t work off-campus without authorization
• Report US address in iTerp and keep addresses updated in Testudo

That’s it!
IMMIGRATION
POP QUIZ!
Are visa and status the same thing?
Are visa and status the same thing?

NO
Your visa is expired. Can you continue to remain in the US legally?
Your visa is expired. Can you continue to remain in the US legally?

YES
How many credits must you be registered for to maintain your F-1 status?
How many credits must you be registered for to maintain your F-1 status?

Undergraduates: 12 credits
Graduate students: 48 units
What steps do you need to take now so ISSS can activate your SEVIS record?
What step do you need to take now so ISSS can activate your SEVIS record?

• Complete iTerp Documents Check-In
And where (online) can you do this step?
iTerp!

Go to https://iterp.umd.edu

- Also found at isss.umd.edu under “Students” -> “Newly Admitted”
Any questions for us?
You have arrived...

But it’s only the beginning of your journey.

We hope this information helps you get started.

Thank you for coming!

Enjoy your time at University of Maryland!
Final business

• Who has already done iTerp Check-In?
  – You are welcome to depart the session at this time
  – Welcome to UMD!

• If you have not yet done iTerp Check-In, we will review details now
How to do...
Documents Check-In in iTerp
Log in to iTerp: https://iterp.umd.edu
Full Link: https://iterp.umd.edu/istart/controllers/start/start.cfm
Click **Document Check-In**

Under "**New Student Check-In**"
Click Visa Stamp
Visa Stamp Information and Upload

It is important to have accurate visa stamp information in order to help maintain status verification. Below you will need to upload a copy of your visa stamp page. Please include an image of the full page, and please only upload the visa you are using to enter the US for your IU studies.

Upload PDF or JPG of Visa

Complete Visa Information
Upload your I-94

Choose whether you have an **electronic** or **paper** I-94 record.

(If you do not have a paper card in your passport, your I-94 is electronic)
If you have the I-94 Paper Card

Which I-94 document do you have? *

Are you able to upload a scanned image of the front and back of your I-94 card? Even if there is nothing on the back, we still need to scans of both sides.) *

Please provide below additional information found on your I-94 document.

Your I-94 Number

Most recent date of entry to the US

What does your I-94 Admit Until Date indicate?

* required fields

Save Draft  Submit
If your I-94 is Electronic...

Which I-94 document do you have? *

**We need to see your electronic I-94 record.** To get a copy of your electronic I-94, please go to the Customs and Border Patrol website: [https://i94.cbp.dhs.gov/i94/request.html](https://i94.cbp.dhs.gov/i94/request.html). You will need to complete the form and save the electronic I-94 as a PDF, JPG, GIF, BMP, or PNG document.

A few tips in completing the CBP form:

- First name, family name, and date of birth is likely to be as it is presented on your visa stamp.
- Birth date must be MM/DD/YYYY. 1/1/96 will not work. It should be 01/01/1996.
- Passport number and country of issuance should be listed on your passport.

Please upload a copy of your electronic I-94 from the Customs and Border Patrol website: *

**Please provide below additional information found on your I-94 document.**

Your I-94 Number

Most recent date of entry to the US

What does your I-94 Admit Until Date indicate?

* required fields

[Save Draft] [Submit]
Report US Address

Address Line 1 is for Street name and building number

Address Line 2 is for Apartment or Room number
# Report Emergency Contact

## EMERGENCY CONTACT INFORMATION

This information will be used in cases of emergency. It is important that the university has at least one contact on file for you in case of an emergency. This person may be a parent, relative, friend, roommate, etc. You are required to provide contact information for at least one person. This may be either a contact person in your home country, or a contact person in the United States.

Do you have a contact person in the United States? **YES** □ **NO** □

## LOCAL U.S. CONTACT

<table>
<thead>
<tr>
<th>Field</th>
<th>Field</th>
<th>Field</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Contact</td>
<td>Name of Contact</td>
<td>Name of Contact</td>
</tr>
<tr>
<td>Relationship with Contact</td>
<td>Relationship with Contact</td>
<td>Relationship with Contact</td>
</tr>
<tr>
<td>Phone Number</td>
<td>Phone Number</td>
<td>Phone Number</td>
</tr>
<tr>
<td>Street Address 1</td>
<td>Street Address 1</td>
<td>Street Address 1</td>
</tr>
<tr>
<td>Street Address 2</td>
<td>Street Address 2</td>
<td>Street Address 2</td>
</tr>
<tr>
<td>City</td>
<td>City</td>
<td>City</td>
</tr>
<tr>
<td>State</td>
<td>State</td>
<td>State</td>
</tr>
<tr>
<td>Zip Code</td>
<td>Zip Code</td>
<td>Zip Code</td>
</tr>
<tr>
<td>Email Address</td>
<td>Email Address</td>
<td>Email Address</td>
</tr>
</tbody>
</table>

Do you have a contact person in your home country? **YES** □ **NO** □

## HOME COUNTRY CONTACT

<table>
<thead>
<tr>
<th>Field</th>
<th>Field</th>
<th>Field</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Contact</td>
<td>Name of Contact</td>
<td>Name of Contact</td>
</tr>
<tr>
<td>Relationship with Contact</td>
<td>Relationship with Contact</td>
<td>Relationship with Contact</td>
</tr>
<tr>
<td>Phone Number</td>
<td>Phone Number</td>
<td>Phone Number</td>
</tr>
<tr>
<td>Street Address 1</td>
<td>Street Address 1</td>
<td>Street Address 1</td>
</tr>
<tr>
<td>Street Address 2</td>
<td>Street Address 2</td>
<td>Street Address 2</td>
</tr>
<tr>
<td>City</td>
<td>City</td>
<td>City</td>
</tr>
<tr>
<td>State/Province</td>
<td>State/Province</td>
<td>State/Province</td>
</tr>
</tbody>
</table>
You will receive email confirmation after your submission.

Congratulations! Welcome to the University of Maryland
You have arrived...

But it’s only the beginning of your journey.

We hope this information helps you get started.

Thank you for coming!

Enjoy your time at University of Maryland!
ISSS Walking Tour

Do you know...

- What is the “Bursar’s Office” and why would you go there?
- What office to visit to obtain a copy of your academic transcript?
- Where to submit your Immunization Form?

A brief campus tour will depart immediately after the August 24-25 Immigration Sessions.

Any interested students are invited to join volunteer student guides on a 30-minute tour of campus. Enjoy lunch together afterward, if you like!