1. If you have not activated your directory ID, please log into iTerp (https://iterp.umd.edu) using the link in the box titled I Have Not Setup My UMD Directory ID or it is Inactive.

2. Sign in with your University ID (9-digit number which can be found on your admission letter), Date of Birth, and iTerp Pin.

   *If you do not know your PIN, you can have it sent to you via email. Please enter the email address you have used to communicate with the University. The PIN will be sent immediately to that email address.*
3. **If you have already activated your directory ID**, log in to [iTerp](https://iterp.umd.edu) and click the login button under the box titled I Have an Active UMD Directory ID. You will be directed to the UMD CAS page to enter your UMD Directory ID and password.

4. Please click on **Pre-Arrival and Orientation: College Park** under **Request** to access the checklist-
5. Complete the Attendance Plans form. *All students must complete this form* to notify ISSS of your status.

- **If you plan to attend UMD as an F-1 student**, please proceed to the I-20/DS-2019 Documentation, where you are required to complete multiple forms for your I-20 issuance.

- **If you plan to attend UMD but not with F-1 status**, please indicate your status on the "Attendance Plans" form and we will unsubscribe you from ISSS emails (select “Other” if you do not see the appropriate status listed.) This form is all that is required, and no further action needs to be taken.

- **If you do not plan to attend UMD**, please indicate so on the "Attendance Plans" form and we will unsubscribe you from ISSS emails. This form is all that is required, and no further action needs to be taken.

6. Complete all forms under the I-20/DS-2019 Documentation.

*F-1/J-1 Transfer Form will become available only after you complete the first 4 forms on the list.*

7. You now have completed all forms required for your I-20/DS-2019 issuance. *Please allow two weeks for processing before contacting our office to inquire about your I-20/DS-2019.*